



<http://www.maine.gov/dep>

Public Service	Career Diversity
Retirement	Promotional Opportunities
Benefits	Over 10,000 Employees
Paid Holidays	Statewide Locations
Training	Seasonal Jobs
Full Time	Part Time

HOW TO APPLY: Interested candidates in this position need to complete and submit a State of Maine Direct Hire Application, detailed Resume and Cover Letter.

SEND COMPLETED APPLICATIONS TO:
Natural Resources Service Center
Thomas Cotnoir, HR Generalist
155 State House Station
Augusta, Maine 04333

OR – email your application material to:
NRSCdirecthireapplications@maine.gov
Phone: 207-624-6396 Fax: 207-287-2216

APPLICATIONS MUST BE RECEIVED BY:
5:00 pm, February 26, 2016.

Direct Hire Application forms can be obtained by contacting the NRSC Personnel Office at (207) 624-6370 or by accessing the NRSC website at <http://www.maine.gov/nrsc/jobs/application.shtml>

BENEFITS:

Value of State's share of Employee's Retirement: 15.3% of pay, Employee Pays: 7.65% of pay

Value of State-paid Dental Insurance: \$13.13 biweekly

Value of State-paid Health Insurance*:

Level 1: 100% State Contribution = \$397.61 biweekly (employee pays nothing)

Level 2: 95% State Contribution = \$377.73 biweekly (Employee pays: 5%)

Level 3: 90% State Contribution = \$357.85 biweekly (Employee pays: 10%)

Level 4: 85% State Contribution = \$337.97 biweekly (Employee pays: 15%)

*The level of actual value of state paid Health Insurance will be based on employee's wage rate and status with regard to the health credit premium program.

Direct Hire Career Opportunity Bulletin

DEPARTMENT OF ENVIRONMENTAL PROTECTION

State House Station #17, Augusta, ME 04333 - *Offices Located at 28 Tyson Drive, Augusta

REGIONAL OFFICE DIRECTOR

(Public Service Executive I)

Opening Date: February 5, 2016	Closing Date: February 26, 2016
Location: Portland	Position #: 00500-0009
Position Type: Permanent Full Time	Class Code: EA32
Grade/Salary: 32 (Confidential) \$56,867.20 - \$78,062.40	

Maine Department of Environmental Protection (D.E.P.) maintains office directors in each of its regional offices. The State is now recruiting for one of these vacancies for the Southern Maine Regional Office in Portland.

BRIEF JOB DESCRIPTION: This is professional services work planning, directing, and overseeing D.E.P. programs at the regional level to ensure that statewide goals are met consistent with regional needs and the agency's mission and priorities. A director ensures that regional offices are structured and managed in a manner that maximizes D.E.P.'s ability to meet its goals, and ensures that policies are implemented at the point of service delivery. A director also advocates within the ranks of D.E.P.'s senior managers for policy modifications that appear appropriate given conditions they observe in their region.

The tasks associated with this position primarily include, but are not limited to:

- Ensuring that State law, agency guidance and procedures, and administration initiatives are implemented in the region consistent with senior management directions;
- Providing a senior management level point of contact to businesses, legislators, other entities, and individuals in order to develop and maintain relationships that result in exceptional customer service for the region;
- Serve as a member of D.E.P.'s senior management team;
- Directly supervise employees; and
- Represent D.E.P. on the commissioner's behalf in any of a wide variety of meetings, stakeholder groups, or projects.

For job specifics, please contact Lynn Boutilier at 287-2812.

MINIMUM QUALIFICATIONS: A twelve (12) year combination of education, training, and/or professional level experience in a related field(s) as well as a demonstrated history of experience and success regarding Maine's environmental protection system, supervising employees, serving in leadership of an organization, and being the point of contact for a diverse group of individuals outside of one's place of employment. The core competencies associated with this position include being customer focused, demonstrating sound judgment, and being results oriented.